

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS
Financial Statements
Year Ended December 31, 2023

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of British Columbia Association of Social Workers

We have reviewed the accompanying financial statements of British Columbia Association of Social Workers (the Organization) that comprise the statement of financial position as at December 31, 2023, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of British Columbia Association of Social Workers as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Report on other Legal and Regulatory Requirements

As required by the Societies Act of British Columbia, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Burnaby, British Columbia
May 14, 2024



Chartered Professional Accountants

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS
Statement of Financial Position
December 31, 2023
(Unaudited)

	2023	2022
ASSETS		
CURRENT		
Cash	\$ 152,312	\$ 136,503
Investments	260,458	192,622
Accounts receivable (Note 3)	7,651	6,598
Prepaid expenses	5,193	10,372
	425,614	346,095
TANGIBLE CAPITAL ASSETS (Note 4)	4,573	1,679
	\$ 430,187	\$ 347,774
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued charges	\$ 21,522	\$ 4,269
Government remittances payable	3,145	2,638
GST/HST payable	5,678	-
Deferred revenue (Note 5)	168,354	139,757
	198,699	146,664
NET ASSETS		
Operating fund	231,488	201,110
	\$ 430,187	\$ 347,774
 Commitments (Note 7)		

ON BEHALF OF THE BOARD

[Signature]
[Signature]

May 14, 2024
 Director *Michael Crawford, BCASW President*
 Director

The accompanying notes are an integral part of the financial statements.

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Statement of Changes in Net Assets

Year Ended December 31, 2023

(Unaudited)

	Operating Fund	2023	2022
NET ASSETS - BEGINNING OF YEAR	\$ 201,111	\$ 201,111	\$ 134,043
Excess of income over expenses	30,377	30,377	67,067
NET ASSETS - END OF YEAR	\$ 231,488	\$ 231,488	\$ 201,110

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**Statement of Operations****Year Ended December 31, 2023***(Unaudited)*

	2023	2022
INCOME		
Membership fees	\$ 291,312	\$ 283,596
Administration fees	1,327	77
Advertising	44,950	41,950
Conferences and workshops	6,519	9,284
Donations and gifts	500	-
Interest and investment income	7,846	3,333
Membership materials	5,448	5,538
Perspectives and publication sales	50	-
CEBA loan forgiven	-	10,000
	357,952	353,778
EXPENSES (per Schedule 1)		
Office administration	63,820	59,614
Information services	29,058	28,690
Professional activities	56,131	51,847
Board activities	13,743	50
Staffing	164,823	146,510
	327,575	286,711
EXCESS OF INCOME OVER EXPENSES	\$ 30,377	\$ 67,067

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**Statement of Cash Flows****Year Ended December 31, 2023***(Unaudited)*

	2023	2022
OPERATING ACTIVITIES		
Receipts from members	\$ 319,909	\$ 264,240
Interest and investment income	7,007	2,450
Other sources of income	57,741	57,639
Payments for materials and services	(302,576)	(292,883)
Goods and services tax	5,678	-
	<hr/>	<hr/>
Cash flow from operating activities	87,759	31,446
INVESTING ACTIVITY		
Purchase of capital assets	(4,114)	(1,969)
	<hr/>	<hr/>
FINANCING ACTIVITY		
Repayment of CEBA loan	-	(30,000)
	<hr/>	<hr/>
INCREASE (DECREASE) IN CASH FLOW	83,645	(523)
Cash - beginning of year	329,125	329,648
	<hr/>	<hr/>
CASH - END OF YEAR	\$ 412,770	\$ 329,125
	<hr/>	<hr/>
CASH CONSISTS OF:		
Cash	\$ 152,312	\$ 136,503
Investments	260,458	192,622
	<hr/>	<hr/>
	\$ 412,770	\$ 329,125
	<hr/>	<hr/>

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Schedule of Operations - Operating Fund

(Schedule 1)

Year Ended December 31, 2023

(Unaudited)

	Budget 2023	Actual 2023	Actual 2022
INCOME			
Membership fees	\$ 285,000	\$ 291,312	\$ 283,596
Administration fees	1,000	1,327	77
Advertising	42,000	44,950	41,950
Conferences and workshops	9,000	6,519	9,284
Donations and gifts	2,616	500	-
Interest and investment income	500	7,846	3,333
Membership materials	5,500	5,448	5,538
Perspectives and publication sales	200	50	-
CEBA loan forgiven	-	-	10,000
	<u>345,816</u>	<u>357,952</u>	<u>353,778</u>
EXPENSES			
<i>Office Administration</i>			
Accounting	6,600	6,396	6,561
Amortization of tangible capital assets	-	1,221	749
Bank charges	500	321	333
Credit card transaction fees	10,800	11,544	9,449
Database	5,200	13,296	11,415
Insurance	2,500	2,160	1,091
Miscellaneous	500	349	506
Office equipment maintenance and repair	6,000	3,739	2,671
Office supplies	1,000	690	752
Postage and courier	1,700	627	2,172
Relocation and moving	1,000	130	412
Rent	28,000	16,905	16,478
Telephone, teleconferencing and internet	3,500	4,127	3,349
Website	3,000	2,315	3,676
	<u>70,300</u>	<u>63,820</u>	<u>59,614</u>
<i>Information Services</i>			
Communications	4,400	3,194	2,329
Find a Social Worker	2,500	2,060	2,215
Membership materials	500	1,316	930
Perspectives	24,000	22,488	23,216
	<u>31,400</u>	<u>29,058</u>	<u>28,690</u>
<i>Professional Activities</i>			
Awards from donations	2,616	2,500	2,000
Branch programs (Note 8)	3,000	(1,271)	1,525
CASW assessment	46,372	51,108	41,644
Committees	1,000	26	-
Conferences and workshops	6,000	2,018	4,978
Consultants	1,000	-	-
External memberships	500	500	200
Student prizes	1,750	1,250	1,500
	<u>62,238</u>	<u>56,131</u>	<u>51,847</u>

(continues)

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Schedule of Operations - Operating Fund (continued)

(Schedule 1)

Year Ended December 31, 2023

(Unaudited)

	Budget 2023	Actual 2023	Actual 2022
EXPENSES (Continued)			
<i>Board Activities</i>			
Board meetings	10,000	13,743	50
President's travel	3,000	-	-
	<hr/>	<hr/>	<hr/>
	13,000	13,743	50
<i>Staffing</i>			
Benefits	24,201	24,849	21,987
Salaries	141,117	137,800	124,184
Staff development	900	100	200
Travel	2,500	2,074	139
	<hr/>	<hr/>	<hr/>
	168,718	164,823	146,510
	<hr/>	<hr/>	<hr/>
Total Expenses	345,656	327,575	286,711
	<hr/>	<hr/>	<hr/>
EXCESS (DEFICIENCY) OF INCOME OVER EXPENSES	\$ 160	\$ 30,377	\$ 67,067

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Notes to Financial Statements

Year Ended December 31, 2023

1. NATURE AND PURPOSE OF ORGANIZATION

The British Columbia Association of Social Workers (the "Organization") is incorporated under the Societies Act of British Columbia as a Not-For-Profit organization and completed the transition to the new Societies Act (BC) on December 7, 2016. The purposes of the Organization are:

1. To provide a distinct voice for the profession of Social Work in British Columbia and to serve as an authoritative source of information on the practice of Social Work in British Columbia;
2. To encourage and initiate activities appropriate to the strengthening and unifying of the Social Work profession with the goal of enhancing members' identification with the profession and practice of Social Work;
3. To assist and promote the development of high professional standards of practice consistent with the Code of Ethics adopted by the British Columbia Association of Social Workers including assisting in and promoting the provision of continuing education and supportive working environments in the interests of promoting quality service;
4. To promote awareness of the scope and value of Social Work services with the public and to other organizations;
5. To advocate for social policy and social services delivery that will promote equality and will enhance the health and well-being of all British Columbians;
6. To advance the professional, social and economic well-being of social workers; and
7. To encourage studies and research in issues and topics relevant to the knowledge and practice of the Social Work profession.

The Association is exempt from income taxes under the provisions of Section 149 of the Income Tax Act as a not-for-profit organization.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO) and include the following significant accounting policies:

Fund Accounting

The Association follows the restricted fund method of accounting.

The Operating Fund reports the assets, liabilities, revenues and expenses related to the Association's operating activities.

There are currently no other Funds in use and the Association's Net Assets are not subject to any external or internal restrictions.

Revenue Recognition

Membership and other fees, advertising, and conferences and workshops are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred.

Interest income is recognized as revenue in the period the interest income is earned.

(continues)

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Notes to Financial Statements

Year Ended December 31, 2023

2. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government assistance

Government assistance is recorded as receivable when the Association qualifies under the terms of a government program and the amount of assistance can be reasonably estimated. Government assistance for current expenses is recorded as income. Government assistance for future expenses is deferred and recognized into income in the same period as the related expenses are incurred.

Government assistance in the form of forgivable loans is recorded to the extent the Association qualifies for the forgiven amount. The difference between the face value of the loan and the amount repayable under the terms of the program is recorded as income.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Areas requiring the most significant estimates include the determination of intangible assets and their useful life and deferred revenue. Actual results could differ from these estimates.

Cash and Cash Equivalents

The Association considers investments which consist of guaranteed investment certificates held in a trading account, to be cash equivalents as they are readily convertible into cash because of their short term maturity.

Tangible Capital Assets and Intangible Assets

Tangible Capital Assets and Intangible Assets are stated at cost less accumulated amortization. Tangible Capital Assets and Intangible Assets are amortized over their estimated useful lives at the following rates and methods:

Computer equipment	3 years	straight-line method
Furniture and equipment	20%	declining balance method

Amortization in the year of acquisition is taken at one-half of the stated rate.

The Association reviews for impairment of capital assets and intangible assets held and used whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable.

Controlled Entities

The Association has nine regional branches responsible for facilitating local informational and social events. Funding is provided to the branches according to the budget or as approved by the executive.

Since the amounts related to activities carried out by the regional branches are negligible, management considers that disclosing additional information about the regional branches would not add any useful information to the financial statements.

(continues)

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Notes to Financial Statements

Year Ended December 31, 2023

2. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial Instruments

The Association initially measures its financial assets and liabilities at fair value. The entity subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash, investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

3. ACCOUNTS RECEIVABLE

	<u>2023</u>	<u>2022</u>
Accounts receivable	\$ 7,651	\$ 6,598

4. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Computer equipment	\$ 6,615	\$ 3,816	\$ 2,799	\$ 1,641
Furniture and equipment	50,507	48,733	1,774	38
	<u>\$ 57,122</u>	<u>\$ 52,549</u>	<u>\$ 4,573</u>	<u>\$ 1,679</u>

5. DEFERRED REVENUE

Represents \$168,354 in 2024 membership fees received in 2023.

6. LONG TERM DEBT

During June 2020, the Association received a \$40,000 Canada Emergency Business Account (CEBA) loan for COVID-19 pandemic emergency support. The loan is interest free and no principal repayments are required until December 31, 2023 (previously December 31, 2022). Up to \$10,000 of the loan may be forgiven if \$30,000 is repaid on or before December 31, 2023. Starting January 1, 2024 interest will be charged and monthly repayments will be required.

During February 2022, the Association repaid \$30,000 of the CEBA loan and recognized the forgiven portion of \$10,000 as revenue.

7. COMMITMENTS

Current premises are leased at a monthly rate of \$2,154 plus realty taxes and other occupancy costs for a term of five years, ending December 31, 2027.

BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

Notes to Financial Statements

Year Ended December 31, 2023

8. RELATED PARTY TRANSACTIONS

The Association has nine regional branches responsible for facilitating local informational and social events. They consist of the Fraser River Branch, the Kootenay Branch, the Northwest Branch, the Northern Branch, the Okanagan Branch, the Richmond, Delta Burnaby Branch, the Thompson Nicola Branch, the Vancouver Island Branch and the Vancouver Sea to Sky Branch. During the year, the Association provided funding to the regional branches of \$500 (2022 - \$1,525) and recovered funding from regional branches of \$1,771 (2022 - \$nil).

These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the other parties.

9. FINANCIAL INSTRUMENTS

The Organization is exposed to various risks through its financial instruments. The following analysis provides information about the Organization's risk exposure and concentration as of December 31, 2023.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Organization is exposed to credit risk from customers. The Association is exposed to credit risks primarily from accounts receivable and manages this risk by conducting business with creditworthy parties, reviewing collectibility of accounts on a regular basis and establishing provisions when considered necessary.

Liquidity risk

Liquidity risk is the risk that the Association will not be able to meet a demand for cash or fund its obligations as they come due. Liquidity risk also includes the risk of the Association not being able to liquidate assets in a timely manner at a reasonable price.

The Association meets its liquidity requirements by preparing and monitoring detailed forecasts of cash flows from operations, anticipating investing and financial activities and holding assets that can be readily converted to cash.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk. The Organization is not significantly exposed to any of these risks.

There have been no significant changes in these risks from the prior year.

10. REMUNERATION OF DIRECTORS, EMPLOYEES AND CONTRACTORS

The British Columbia Societies Act includes a requirement to disclose the remuneration paid to all directors, and certain employees and contractors who are paid at least \$75,000 annually.

During the year, the Association did not pay any remuneration to its directors. The Association did pay one of its employees remuneration of at least \$75,000 during the year. The total amount of remuneration paid was \$97,851.